

PATTERSON VETERANS MEMORIAL PARK
APPLICATION FOR USE OF PARK FACILITIES

PARK RENTAL
MAY 1ST - OCTOBER 1ST

HOURS: 9:00 AM UNTIL 7:30 PM (BUT NOT PAST SUNSET)
RAIN DATES ACCEPTED FOR AN ADDITIONAL \$125.00 NON-REFUNDABLE
FEE

NON-REFUNDABLE FEE \$125.00 CASH: _____ CHECK # _____ AMOUNT PAID: \$ _____

Date Submitted: ____/____/____

Applicant/Organization: _____

Address: _____

Email: _____

Phone: _____

Date Requested: _____ Hours: (Including set-up & break-down) _____ am/pm to _____ am/pm (7:30 pm Close)
(Please be advised park may not be available prior to or after times you requested)
(Please write down numerical hours, DO NOT write Open/close/Sunset/Dusk)

Approx. number of people: _____ Reason for Gathering _____

Entertainment Type: _____ Insurance is required from Outside Vendors (Bounce House, Etc.)

Will alcohol be consumed at your event? _____ Yes _____ No (If "yes" see Policy and Insurance Requirements)
Swimming: _____ Yes _____ No Approx. Number of Swimmers: _____

Pavilion Needed: _____ Yes _____ No Ball Fields: _____ Yes _____ No Soccer _____ Baseball
(Ball fields only available if not already reserved)

I certify that all information provided as part of this application is true and correct to the best of my knowledge. I have also read and agree to the Town of Patterson's Alcohol use policy. Further, I understand as a Host, I it is my responsibility to comply with this policy and all liquor laws in New York State, including the prohibition against serving alcohol to persons who are underage.

I acknowledge that the failure to comply with all laws, policies and regulations in my use of the Park may result in the Town's refusal to permit future use of the facilities in the future by me or members of my family. Further, I agree to indemnify and hold the Town of Patterson and its officers, employees or contractors free and harmless from and against any and all cost, expense, damage or claim, including reasonable attorney fees and disbursements, which they may suffer or incur by reason of any claim made against the Town, any of its officers, employees or contractors, arising out of the use of the facilities by me, any member of my family, any of my guests, and any other person entering upon the Facilities at my request.

Applicant Signature: _____

Print Name: _____ Date: _____



TOWN OF PATTERSON
PERMIT TO USE PARK FACILITIES

To: _____

Dates Authorized: _____ Hours: _____ (7:30 Close)

Authorized Facilities for Use: _____ Pavilion _____ Ball Field _____ Swimming _____ Alcohol

Park Advisory Board Approval: _____ Date: _____

Permit Issued By: _____ Date _____

Donna Ramos, Town Clerk

Revised 03/26/2024

POLICY FOR USE OF THE VETERANS MEMORIAL PARK

Park: District residents and community-based organizations may use the facilities of the Patterson Veterans Memorial Park: during times that do not interfere with pre-scheduled activities. The availability of the park is based on a first come first served basis. The sponsoring organization is responsible for maintaining the condition of buildings and grounds used for their event or activity including set-up and take-down.

The sponsoring organization is also responsible for parking and traffic control. Cars must be parked in designated areas used for that purpose. They must be kept parked so as not to block road ways, driveways, exits, or fire lanes.

It is the sponsoring organizations responsibility to line the soccer or baseball field (if needed) and rake out the baseball field after each use.

In case of rain, fields are closed and should not be used. If during a game or practice it starts to rain, game must be ended and everyone must vacate the field.

The sponsoring organization is responsible for abiding by public safety regulations. The sponsoring organization is obligated to follow any safety instructions given by the Patterson Veterans Memorial Park Caretaker, Lifeguard, Park Advisory Board Member or Town Official.

A valid, unexpired Certificate of Insurance will be required for at least one million dollars of general liability coverage naming the Patterson Veterans Memorial Park as additional insured for the period of use of the Park property and facilities.

This will also be required for outside vendors at an event (i.e., bounce houses, car show etc.)

Use will be confined to the spaces reserved as there may be more than one activity being held at the park.

The Town of Patterson will not be held liable for any damages, direct or consequential, if for any reason, the facilities agreed upon are not made available.

Children must be properly supervised and no group will be admitted which does not have at least one adult present for each given number of children, depending on the activity. Children in very large groups or engaged in very active pursuits must have adequate supervision. Children must be supervised at the lake at all times by parents or a responsible adult.

No glass is permitted on or near the beaches.

No animals of any kind are allowed in the park, **except service animals with proper certification.**

No **skateboards, roller skates**, bikes or motorized vehicles are allowed in the park.

Previous use of recreation facilities does not guarantee the same time and place for future requests. An Application for Use of Park Facilities Request form must be received from town hall and approved by the Patterson Park Advisory Board, then the permit will be approved by the Town Clerk.

Use of park facilities may not be approved if the individual or group has disobeyed park rules and regulations from previous use.

Due to the high demand for the park, please notify the Town of a cancellation as soon as possible.

Park hours are from 9:00 a.m. to Sunset from October 1st through May 31st and from 9:00 a.m. to 8:00 p.m. from June 1st through September 30th. The beaches and pond are only open when lifeguards are present. Beaches and pond are open from 10:00 a.m. to 7:00 p.m. daily during the summer. Please note the pond is only open on weekends during the beginning of the season.

Please be advised that your set-up should start at the time that you have requested to start and no earlier than the time at which the park opens. Clean up should begin thirty minutes before the time your function is scheduled to end. Your organization should be ready to leave at the time stated on the request form. In order for scheduling to run smoothly and for the caretaker to prepare for the next day's events with adequate time and lighting still available, we need each organization to abide by these terms.

VETERANS MEMORIAL PARK

ALCOHOL USE POLICY

1. Serving and consumption of alcohol at Veterans Memorial Park is permitted by permit only. Applications for permits and all required additional documentation must be submitted to the Patterson Town Clerk at least thirty (30) days prior to any event. All permits are conditioned on the Applicants compliance with all provisions of this policy.
2. Beer, wine and other types of alcoholic beverages with a content of alcohol less than 15% by volume may be served providing that the alcohol brought to the Park is in its original container and sealed. Kegs and barrels are prohibited.
3. Serving or consuming alcohol with a content of alcohol exceeding 15% by volume at Veterans Memorial Park is prohibited.
4. Any and all sales of alcohol is prohibited.
5. No person under 21 years of age may serve, possess and/or consume alcoholic beverages.
6. The Applicant authorizes the Town or any police agency to inspect any event where alcohol is being served.
7. The Town reserves the right to limit the quantities of alcoholic beverages.
8. If there is alcohol being served, SERVICE OF ALCOHOL MUST END one hour before the event (this does not include clean-up time).
9. No Alcohol is allowed outside of the Pavilion area. The Pavilion area includes the pavilion and a 20 foot area surrounding the perimeter of the Pavilion.
10. All alcohol must be removed from the site at the end of the event. All open alcohol containers shall be properly disposed of, including the draining of any unused alcohol into an appropriate sink prior to placing the container in the appropriate recycling container.
11. If an individual or not-for-profit organization is dispensing alcohol, the individual must submit a certificate of insurance and declarations page of the policy, demonstrating proof that the individual has the following coverage:
 - a. \$1,000,000 worth of liability insurance naming the Town of Patterson as an additional insured.
12. If a caterer is used to dispense alcohol, the caterer must have all required permits and/or licenses and must furnish copies of same to the Town with the Application. In addition, the caterer must submit a certificate of insurance and declarations page of the policy or policies, demonstrating proof that the caterer has the following coverages:
 - a. **Commercial General Liability Liquor Liability:**
Limits of \$1 Million each Occurrence, \$2 Million General and

Products/Completed Operations Aggregates, \$1 Million Personal/Advertising Injury Liability/\$50,000 Medical Payment Expense.

b. Liquor Liability:

\$1 Million each Occurrence and \$2 Million Aggregate.

c. Workers Compensation and Employers Liability:

Statutory limits and coverages.

13. The Town of Patterson shall be listed as an additional insured on the Liability Insurance, Commercial General Liability and Liquor Liabilities Policies required under this policy.
14. The Applicant shall indemnify and hold the Town of Patterson and its officers, employees or contractors free and harmless from and against any and all cost, expense, damage or claim, including reasonable attorney fees and disbursements, they may suffer or incur by reason of any claim made against the Town, any of its officers, employees or contractors, and arising out of the service or consumption of alcohol at Veterans Memorial Park in connection with the use of the facilities by applicant, any member of applicant's family, any guest of the applicant, and any other person entering upon the facilities at applicant's request.
15. The Applicant acknowledges that any failure to comply with this Alcohol Use Policy may result in the Town's refusal to permit use of the Facility by Applicant and any member of Applicant's family in the future and such other and relief as the Town deems appropriate or as provided by law.

03/26/2024