

APPLICATION FOR MULTI USE OF VETERANS MEMORIAL PARK PROPERTY & FACILITIES

In order to consider your request for the use of the Facilities, please complete the following information and bring it to the Patterson Town Hall for approval.

Date of Application: _____ Organization: _____

Name: (Must be a Park District Resident): _____

Address: _____ Email: _____

Telephone: _____ Cell: _____

Dates of usage requested: From: _____ through: _____ Cell: _____

Day(s) of week: Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____ Sun _____

FACILITY USAGE

**Please note below any Special events (tournaments, parties). Use of Park Facility form must be filled out for the pavilion.

APPLICATION MUST HAVE CERTIFICATE OF INSURANCE ATTACHED

Please provide a copy of Certificate of Insurance: the Certificate should name the Town of Patterson as an Additional Insured. If the applicant hires an outside vendor i.e., caterer, etc., the vendor must provide the Town with a copy of a Certificate of Insurance, which indicates coverage for General Liability, including Products and Completed Operations coverage, and Worker's Compensation for their employees. The vendor policy should also name the Town of Patterson as an Additional Insured.

In consideration for accepting this application I the undersigned, intending to be legally bound for myself, my heirs, executor, administrators and assigns, waive and release any rights and claims for damages, or lost or stolen equipment, I may have against any or all agents, chaperones, or employees of the Town of Patterson and any other sponsors, their representatives, successors and assigns for any and all injuries and/or damage suffered to any of the equipment used in connection with this activity. The undersigned will provide insurance for the aforementioned activity.

I have also reviewed and am aware of the **POLICY FOR USE OF THE VETERANS MEMORIAL PARK** and agree to the terms of the policy.

Signature of Representative: _____

Insurance Waiver Received _____ Yes _____ No

Fee Collected (\$50.00 per event/\$150.00 per month) _____

Park Advisory Board Approval Signature: _____

AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20____ by and between the TOWN OF PATTERSON, a municipal corporation of the State of New York, having its principal offices at 1142 Route 311, Patterson, NY 12563, hereinafter referred to as TOWN; and _____ residing

at _____, New York, hereinafter referred to as LESSEE;

WHEREAS, LESSEE has requested the use of the Veterans Memorial Park, and

WHEREAS, the TOWN wishes to provide the facility to the LESSEE;

NOW, IN CONSIDERATION of the mutual covenants contained herein, the TOWN and the LESSEE hereby agree as follows:

1. The LESSEE, its successors, heirs and assigns hereby agrees to hold the TOWN harmless and indemnify the TOWN in connection with any activity which takes place while the LESSEE is using the Recreation Center. Furthermore, the LESSEE shall indemnify and hold harmless the TOWN, its officers, employees, and agents from and against any and all liability, damage, claim, demands, costs, judgments, fees, attorney's fees, or loss arising directly or indirectly out of the acts or omissions hereunder by the TOWN or third parties under the direction or control of the TOWN; and
2. The LESSEE shall also provide defense for and defend, as its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the Agreement and to bear all other costs and expenses related thereto.
3. The LESSEE shall comply with the rules and regulations governing the use of the Recreation Center which have been established by the Town of Patterson Recreation Advisory Board, and have been attached hereto as Schedule "A" and incorporated herein as if set forth at length.

IN WITNESS WHEREOF, the parties have executed this Agreement in Patterson, New York on the date hereinafter set forth.

Signature: _____ Date: _____
Lessee

Signature: _____ Date: _____
Town Employee

PERMIT TO USE PARK FACILITIES

Organization/ Name: _____ **Date:** ____/____/____

Address: _____ **Phone:** _____

Dates Authorized: _____ **Hours:** _____

Authorized Facilities for Use: _____ **Pavilion** _____ **Ball Field**

Permit Issued By: _____

Eileen Fitzpatrick, Town Clerk

Cc: Park Advisory Board
Town Clerk
Caretaker
Applicant

POLICY FOR USE OF THE VETERANS MEMORIAL PARK

Park District residents and community-based organizations may use the facilities of the Patterson Veterans Memorial Park during times that do not interfere with pre-scheduled activities. The availability of the park is based on a first come first served basis.

The sponsoring organization is responsible for maintaining the condition of buildings and grounds used for their event or activity including set-up and take-down. The sponsoring organization is also responsible for parking and traffic control. Cars must be parked in designated areas used for that purpose. They must be kept parked so as not to block roadways, driveways, exits, or fire lanes.

It is the sponsoring organizations responsibility to line the soccer or baseball field (if needed) and rake out the baseball field after each use.

In case of rain, fields are closed and should not be used. If during a game or practice it starts to rain, game must be ended and everyone must vacate the field.

The sponsoring organization is responsible for abiding by public safety regulations. The sponsoring organization is obligated to follow any safety instructions given by the Patterson Veterans Memorial Park Caretaker, Lifeguard, Park Advisory Board Member or Town Official.

A valid, unexpired Certificate of Insurance will be required for at least one million dollars of general liability coverage naming the Patterson Veterans Memorial Park as additional insured for the period of use of the Park property and facilities.

This will also be required for outside vendors at an event (i.e., bounce houses, car show etc.)

Use-will be confined to the spaces reserved as there may be more than one activity being held at the park.

The Town of Patterson will not be held liable for any damages, direct or consequential, if for any reason, the facilities agreed upon are not made available.

Children must be properly supervised and no group will be admitted which does not have at least one adult present for each given number of children, depending on the activity. Children in very large groups or engaged in very active pursuits must have adequate supervision. Children must be supervised at the lake at all times by parents or a responsible adult.

No glass is permitted on or near the beaches.

No animals of any kind are allowed in the park.

No bikes or motorized vehicles are allowed in the park.

Previous use of recreation facilities does not guarantee the same time and place for future requests. An Application for Use of Park Facilities Request form must be received from town hall and approved by the Patterson Park Advisory Board, then the permit will be approved by the Town Clerk.

Use of park facilities may not be approved if the individual or group has disobeyed park rules and regulations from previous use.

Due to the high demand for the park, please notify the town of a cancellation as soon as possible.

Park hours are from 9am to Sunset from October 1st thru May 31st and from 9am to 8pm from June 1st thru September 30th. The beaches / pond are only open when lifeguards are present. Beaches / Pond are open from 10am to 7pm daily during the summer. Please note the pond is only open on weekends during the beginning of the season.

Please be advised that your set-up should start at the time that you have requested to start and no earlier than the time at which the park opens. Clean up should begin thirty minutes before the time your function is scheduled to end. Your organization should be ready to leave at the time stated on the request form. For scheduling to run smoothly and for the caretaker to prepare for the next day's events with adequate time and lighting still available, we need each organization to abide by these terms.

VETERANS MEMORIAL PARK ALCOHOL USE POLICY

1. Serving and consumption of alcohol at Veterans Memorial Park is permitted by permit only. Applications for permits and all required additional documentation must be submitted to the Patterson Town Clerk at least thirty (30) days prior to any event. All permits are conditioned on the Applicants compliance with all provisions of this policy.
2. Beer, wine, and other types of alcoholic beverages with a content of alcohol less than 15% by volume may be served providing that the alcohol brought to the Park is in its original container and sealed. Kegs and barrels are prohibited.
3. Serving or consuming alcohol with a content of alcohol exceeding 15% by volume at Veterans Memorial Park is prohibited.
4. Any and all sales of alcohol is prohibited.
5. No person under 21 years of age may serve, possess and/or consume alcoholic beverages.
6. The Applicant authorizes the Town or any police agency to inspect any event where alcohol is being served.
7. The Town reserves the right to limit the quantities of alcoholic beverages.
8. If there is alcohol being served, SERVICE OF ALCOHOL MUST END one hour before the event (this does not include clean-up time).
9. No Alcohol is allowed outside of the Pavilion area. The Pavilion area includes the pavilion and a 20-foot area surrounding the perimeter of the Pavilion.
10. All alcohol must be removed from the site at the end of the event. All open alcohol containers shall be properly disposed of, including the draining of any unused alcohol into an appropriate sink prior to placing the container in the appropriate recycling container.
11. If an individual or not-for-profit organization is dispensing alcohol, the individual must submit a certificate of insurance and declarations page of the policy, demonstrating proof that the individual has the following coverage:
 - a. \$1,000,000 worth of liability insurance naming the Town of Patterson as an additional insured.
12. If a caterer is used to dispense alcohol, the caterer must have all required permits and/or licenses and must furnish copies of same to the Town with the Application. In addition, the caterer must submit a certificate of insurance and declarations page of the policy or policies, demonstrating proof that the caterer has the following coverages:
 - a. **Commercial General Liability Liquor Liability:**
Limits of \$1 Million each Occurrence, \$2 Million General and Products/Completed Operations Aggregates, \$1 Million Personal/Advertising Injury Liability/\$50,000 Medical Payment Expense.
 - b. **Liquor Liability:**
\$1 Million each Occurrence and \$2 Million Aggregate.
 - c. **Workers Compensation and Employers Liability:**
Statutory limits and coverages.
13. The Town of Patterson shall be listed as an additional insured on the Liability Insurance, Commercial General Liability and Liquor Liabilities Policies required under this policy.

14. The Applicant shall indemnify and hold the Town of Patterson and its officers, employees or contractors free and harmless from and against any and all cost, expense, damage or claim, including reasonable attorney fees and disbursements, they may suffer or incur by reason of any claim made against the Town, any of its officers, employees or contractors, and arising out of the service or consumption of alcohol at Veterans Memorial Park in connection with the use of the facilities by applicant, any member of applicant's family, any guest of the applicant, and any other person entering upon the facilities at applicant's request.
15. The Applicant acknowledges that any failure to comply with this Alcohol Use Policy may result in the Town's refusal to permit use of the Facility by Applicant and any member of Applicant's family in the future and such other and relief as the Town deems appropriate or as provided by law.